



## **EXECUTIVE SUMMARY**

**Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Memorandum of Understanding with Florida International University (FIU) for Broward students to transfer and attain their baccalaureate degree in Hospitality Management.**

**Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source:**

**Presenter(s): Jamonica Rolle, College Provost and Senior Vice President**

**1.Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** The purpose of this memorandum of understanding agreement is to enhance the existing partnership between BC and FIU by establishing transfer equivalencies for Broward students with an Associate in Science in Hospitality Management so they can graduate with a Bachelor of Science in Hospitality Management from FIU.

**2.Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.**  
Not Applicable

**3.Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** Not Applicable

**(B) How does the purchase support the Strategic Business Plan.** Not Applicable

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not Applicable

**(D) If a competitive solicitation process was conducted by the College, describe the process.** Not Applicable

**This Executive Summary is approved by:**

**Jamonica Rolle  
College Provost and Senior Vice President**



## MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding ("MOU")** is entered into as of the **Effective Date** (the "**Effective Date**," which shall be the date this MOU is fully executed), by and between The District Board of Trustees of Broward College, Florida (hereafter referred to as "BC") located in Broward County, Florida, and **The Florida International University Board of Trustees**, on behalf of **Florida International University** (hereafter referred to as "FIU"). FIU is a member of the State University System of the State of Florida and is located in Miami, Florida. BC and FIU are hereafter individually referred to as the "**Party**" or collectively as the "**Parties**." The Parties agree to explore the possibility of developing the highest quality programs to advance the needs of FIU and BC.

Both institutions recognize the following commonalities:

1. The compatibility of the direction and interest of their research and teaching; and,
2. The significant roles they each play as leaders in higher education, teaching and research within their respective counties.

### Overview and Exploration of Collaboration:

FIU and BC aspire to sign a non-binding MOU to explore a collaborative relationship based on the following:

1. FIU and BC agree to explore ways to enhance their existing partnership as part of Connect4Success, a guided pathway program for students who intend to transfer to FIU after completing the **Associate in Arts (AA)** and articulated Associate in Science (AS) degrees.
2. FIU and BC agree to explore the possibility of establishing transfer equivalencies for the **Associate in Science (AS)** in Hospitality Management to the **Bachelor of Science (BS)** in Hospitality Management to ensure a smooth transition for students and provide students the ability to graduate from FIU without excess credit hours.





3. FIU agrees to consider accepting 63 transfer credits from graduates of the BC Hospitality Management AS degree program. **Appendix A** lists BC courses that have been evaluated and approved as equivalent to corresponding FIU courses.
4. FIU and BC agree to explore various avenues of collaboration, including academic advising, to encourage AA, AS, and **Bachelor of Applied Science** (BAS) in Supervision and Management graduates from BC to pursue the BS and **Master of Science** ("MS") degrees in Hospitality Management at FIU.

This MOU serves as an institutional framework for collaborative activities. Definitive, legally binding agreement(s) would need to be drafted and executed by the Parties in the case that the exploration of these areas leads to further developments and possible binding obligations. These agreements would need to be approved by authorities at each institution. *Nothing in this MOU shall be construed as creating any legal relationship or legally binding agreement between the Parties.*

Both Parties understand that financial arrangements under this MOU would have to be negotiated and would depend on specific activities and the availability of funds. Any expense incurred by either Party would be subject to individual agreements on a case-by-case basis. The Parties also recognize that intellectual property terms would need to be included in subsequent agreements, as appropriate. In addition, anyone teaching at either institution must have the approved credentials; both Parties are accredited by the **Southern Association of Colleges and Schools Commission on Colleges** ("SACSCOC") and its faculty qualification guidelines represent a commonly accepted best practice for the academic qualifications of faculty. **Appendix B** identifies the faculty qualifications required by each respective Party.

*Foreign Countries of Concern.* Pursuant to Sections 286.101 and 288.860, Florida Statutes, FIU may not solicit or accept any gift or grant from, or participate in any agreement or partnership with, (i) any college or university based in a foreign country of concern, or (ii) a foreign principal (as those terms are defined in Sections 286.101 and/or Section 288.860, Florida Statutes). Accordingly, BC represents, warrants and covenants that it is not, and during the term of this MOU will not be, (x) a foreign principal; (y) a college or university based in a foreign country of concern; or (z) a subsidiary or affiliate of a foreign principal or a college or university based in a foreign country of concern. Notwithstanding anything contained herein to the contrary, in the event of a breach by BC of any of the



foregoing representations, warranties and covenants, FIU will have the right to terminate this MOU immediately.

Per the 2024 Florida Statute 286.101, “foreign countries of concern” means the People’s Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern.

This MOU is non-exclusive and will become effective on the Effective Date for a three (3)-year period. The MOU may be reviewed in a year-and-a-half (1.5) from the Effective Date to assess results.

This MOU may only be amended by mutual written consent of the Parties. The MOU may be terminated with at least 90 days' advanced written notice. Notices must be sent to the individuals and addresses indicated below:

**For BC:**

Luz Negron-Alvarez  
Dean of Academic Affairs –  
Business Pathway  
7200 Pines Blvd.  
Pembroke Pines, FL 33024  
lnegrona@broward.edu

**For FIU:**

Diann Newman, Ed.D.  
Vice Dean  
Chaplin School of Hospitality  
& Tourism Management  
3000 N.E. 151 Street  
North Miami, Florida 33181  
newmand@fiu.edu

The Parties stipulate that the use of their respective brands to promote and market the BC and FIU partnership, represented by their headings and logotypes, including the “FIU Connect4Success” logo, could only be used by a Party with the previous and express written authorization of the other Party. The transfer pathway shall be referred to as “FIU Connect4Success” in all communication and marketing materials. This MOU does not authorize any one of the Parties to express him/herself on behalf of the other, either verbally or in writing or to act on each other’s behalf.

This MOU shall be governed and construed under the laws of the State of Florida, United States of America, without regard to its principles of conflicts of law, with exclusive venue in the courts of Miami-Dade County, Florida.





The individuals named below sign this MOU on behalf of their respective Parties and represent and warrant that they have the requisite authority to bind their respective Parties.

**The District Board of Trustees of  
Broward College, Florida:**

Signed by:



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Donald Astrab, Ph.D.  
Interim President

Date: 2/11/2025

Signed by:



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Jamonica Rolle, Ph.D.  
Acting College Provost and Senior  
Vice President

Date: 2/11/2025

**The Florida International University  
Board of Trustees:**

DocuSigned by:



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Elizabeth M. Bejar, Ph.D.  
Provost, Executive Vice President and  
Chief Operating Officer

Date: December 12, 2024

DocuSigned by:



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Michael Cheng, Ph.D., CHE  
Dean  
Chaplin School of Hospitality & Tourism  
Management

Date: December 9, 2024

*Approved as to Form and Legal  
Sufficiency:*

DocuSigned by:



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Vilma Mesa  
Associate General Counsel

Date: December 9, 2024

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## Appendix A

### Transfer Course Equivalencies

Broward College	FIU Equivalent
ACG 2001 - Principles of Accounting I and ACG 2011- Principles of Accounting II	HFT 2401- Accounting for the Hospitality Industry or ACG2021 -Accounting for Decisions
ACG 2071- Managerial Accounting	HFT 4474- Management Accounting for the Hospitality Industry (*)
ECO 2013- Principles of Macroeconomics	ECO 2013- Macroeconomics
ECO 2023- Principles of Microeconomics	ECO 2023- Microeconomics
HFT 1050- Introduction to Hospitality & Tourism Management	HFT 1000- Introduction to Hospitality and Tourism Management
HFT 2220- Organization & Personnel Management	HFT 2220- Human Resources Management for the Hospitality Industry
HFT 2250- Hotel Management	HFT 3453- Lodging Operations Control (*)
HFT 2460- Financial Management	HFT 2401- Accounting for the Hospitality Industry
HFT 2500- Hospitality Marketing	HFT 3503- Hospitality Marketing Strategy (*)
HFT 2600- Hospitality Law	HFT 3603- Hospitality Industry Law and Ethics (*)

Equivalencies for general education requirements can be found in the FIU Transfer Equivalency Database (TED): <https://transfer.fiu.edu/>

Additional courses may be accepted as equivalents upon review of syllabi.

Student must earn a grade of "C" or better in all prerequisite courses" above.

(\*) Course will be waived at FIU and replaced by a 3-credit upper division hospitality elective.





## **Appendix B**

### **Qualified Faculty Requirements**

The institution employs competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, the institution gives primary consideration to the highest earned degree in the discipline.

The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experience in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes.

Florida International University uses the following as credential guidelines when it defines faculty qualifications using faculty credentials:

- Faculty teaching general education courses at the undergraduate level: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- Faculty teaching baccalaureate courses: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline
- Graduate teaching assistants: master's in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

As a Carnegie Doctoral University with Highest Research Activity (R1), Florida International University additionally credentials its faculty based on national/international juried research productivity within the discipline. The institution documents a faculty member's research contributions to the discipline as evidence of the faculty qualifications.

In extremely limited circumstances a faculty member may be credentialed based on a combination of educational experience, productivity in the discipline and work experience. In these situations the practical experience in the discipline must be at an executive level with a broad scope of national/international reach.

